

MINUTES
OF A REGULAR MEETING OF THE COUNCIL OF
THE VILLAGE OF FERINTOSH
IN THE PROVINCE OF ALBERTA, HELD
THURSDAY JUNE 11, 2009
IN THE VILLAGE OFFICE
COMMENCING AT 7:00 PM

Present Mayor Marvin Jassman
Councillor Ron Dyck
Councillor Bernice Westfall
CAO Ray Hook

1. Order Mayor Jassman called the meeting to order at 7:04 pm.

2. Agenda

Res. 041/09 Moved by Mayor Jassman that the agenda be adopted as presented.

Carried

3. Delegations Glenda Beagles and Colleen Buskas from the Ferintosh and District Recreation Association briefed Council on a proposed Friday Night Youth Group program for children in Grade 3 and up. This initiative came from the recent Town Hall meeting where a need for this type of activity was expressed. They plan on a pilot project to start with and they are working with CDSS to ensure that all legalities are covered. The plan is for a year round program eventually. The FDRA is asking for some start up money (approx \$750) to cover initial programming costs. They have volunteers ready to go. Council received their request and will make a decision soon. The second request was for a Centennial Grant from the Village to start making plans for 2011. They requested \$5000. CAO Hook will do some research and speak to new Norway, as they are planning their Centennial a year before Ferintosh.

A report was received from the County of Camrose with respect to a sub division application for a double lot at 109-113 Johnstone St (Estate of Ken McKenna) to be sub divided into two residential lots for future development. CAO Hook attached his own report to Council recommending approval, as the application was in accordance with the Village Land Use ByLaw. Council did direct CAO Hook to add two further conditions to the approval back to County – (the Village will arrange for the contractor to hook up water and sewer but the owner/developer will pay all costs; and that all building must be completed within two years of date of purchase).

Res. 042/09 Moved by Mayor Jassman that the Sub Division application for property at 109 – 113 Johnstone (Estate of Ken McKenna) be approved.

Carried

4. Previous Minutes

Res. 043/09 Moved by Mayor Jassman that the Minutes of the Regular Meeting held on Wednesday, 13 May 2009, be approved.

Carried

5. Financial Report

CAO Hook presented the Monthly Statement of Income & Expenditures for the period ending 31 May 2009.

Res. 044/09 Moved by Councillor Westfall that the financial statements be accepted as presented.

Carried

6. Unfinished Business

- a. Mayor Jassman will arrange a meeting with the owners of the B&B to discuss the water back up / sewer issues and the resulting insurance issues.

- b. The Neptune Water Meter Reader Software Maintenance Agreement will be purchased for the 2009 year and it will be re-examined for renewal in 2010, depending on the status of arrangements for a potential shared cost plan with neighbouring villages of New Norway and Edberg (CAO Hook to pursue).

Res. 045/09 Moved by Councilor Westfall that the Neptune Water Meter Reader Software Maintenance Agreement be renewed for 2009 at a cost of \$1276.54.

Carried

- c. CAO Hook confirmed to Council that all Investment Switches had been completed in accordance with Council's direction. Councilor Westfall was thanked for her assistance.
- d. The status of Engineering Quotes/Tenders for water/road work was discussed. Initial quotes of interest have shown that the cost of the MacQuarrie project was more costly than originally thought. CAO Hook is to prepare tender documents for definite quotes and look at reducing the scope, possibly doing only half of MacQuarrie Ave this year.
- e. A revised Development Permit for the hotel was received, pertaining to an outside deck on the north side. Council planned on visiting the hotel after the meeting to discuss options for the deck. Council directed CAO Hook to poll the neighbours in the hotel area and advise them on the proposal.

7. Correspondence

Information Items:

- a. AUMA Mayor/CAO Caucus on June 10 2009 was attended by CAO Hook. He gave a verbal report on the conference and recommended that Mayor Jassman attend the coming conference in September. A package of reading material was also given to the Mayor.
- b. The RCMP Community Consultative Group Meeting report was briefed by Mayor Jassman and it is held on file in the village office. CAO Hook asked whether Council wished a briefing to Council on the Neighbourhood Watch program. CAO Hook to arrange.
- c. The Village Municipal Sustainability Planning Follow-Up will consist of a draft report from the County consultant (Dallas Dyson), and then a second "Town Hall" meeting in July or August.
- d. In order to access Provincial heritage grant money to restore the B & B, Council will have to enact a ByLaw designating the B & B as an historic site. Council has asked the CAO to investigate the status of the building, as it is thought the B & B is already so designated.
- e. Clarification of Village Use of Recreation Centre was provided by the FDRA, confirming that the Village will not have to pay for Village use (i.e. Town Hall meetings), but only for outside usage, such as Highway 12/21 Water Commission use.
- f. Pronghorn repairs to the Lift Station should be complete. This latest work was as a result of a formal letter of complaint from the Village to head office, which resulted in another detailed site visit with the Foreman, who was satisfied that the work will be completed to his satisfaction, along with the provision of detailed instruction manuals.

8. New Business

- a. Three new ByLaws (554 – Tax Installment Payment Plan for 2009, ByLaw 555 - Tax Installment Payment Plan for 2010 and beyond, and 556 – Taxation ByLaw for 2009 taxes) were presented to Council for first, second and third readings.

Res. 046/09 Moved by Mayor Jassman that the 2009 Property Tax ByLaw No. 556 be introduced and receive first reading.

Carried

- Res. 047/09* Moved by Mayor Jassman that the 2009 Property Tax ByLaw No. 556 receive second reading. **Carried**
- Res. 048/09* Moved by Concillor Dyck that the third reading take place at the same meeting. **Carried**
- Res. 049/09* Moved by Mayor Jassman that ByLaw No. 556 receive third and final reading and be adopted. **Carried**
- Res. 050/09* Moved by Mayor Jassman that the Tax Instalment Payment Plan ByLaw for 2009 No. 554 be introduced and receive first reading. **Carried**
- Res. 051/09* Moved by Mayor Jassman that the Tax Instalment Payment Plan ByLaw for 2009 No. 554 receive second reading. **Carried**
- Res. 052/09* Moved by Councillor Dyck that the third reading take place at the same meeting. **Carried**
- Res. 053/09* Moved by Mayor Jassman that ByLaw No. 554 receive third and final reading and be adopted. **Carried**
- Res. 054/09* Moved by Mayor Jassman that the Tax Instalment Payment Plan ByLaw No. 555 be introduced and receive first reading. **Carried**
- Res. 055/09* Moved by Mayor Jassman that the Tax Instalment Payment Plan ByLaw No. 555 receive second reading. **Carried**
- Res. 056/09* Moved by Concillor Dyck that the third reading take place at the same meeting. **Carried**
- Res. 057/09* Moved by Mayor Jassman that ByLaw No. 555 receive third and final reading and be adopted. **Carried**
- b. Village Policy Change. The current Village Policy # 166 / 1992 authorized a \$10 fee for NSF cheques. It was recommended that the fee be increased to \$30 for NSF cheques.
- Res. 058/09* Moved by Mayor Jassman that the Village Policy #166 be amended to authorize a \$30 charge for NSF cheques. **Carried**
- c. C. Smithson's water problems (flooding in his basement two winters ago) was reviewed by Council, following a request to Mr. Smithson to wait and see if the problem had been fixed over last winter. He reported no flooding. Council then reviewed Mr. Smithson's expenses and inconvenience, plus they reviewed the Village's level of responsibility and decided to offer some compensation. Mr. Smithson had expended several thousand dollars in his fight to keep his basement dry and at all times was cooperative and understanding while the issue was resolved.
- Res. 059/09* Moved by Mayor Jassman that the Village pay Mr. Smithson the sum of \$1000. **Carried**

- d. CAO Hook presented a quote (\$1150) to Council for the purchase of pallet forks for the Village Montana tractor. The Mayor suggested that Lakeside Equipment be approached for a second quote before a decision is taken.
- e. The Alberta Animal Services Contract was presented to Council for renewal. After discussion, it was decided to remain with the terms of the current contract.

Res. 060/09 Moved by Mayor Jassman that the Village renew the Alberta Animal Services Contract as presented to Council. **Carried**

- f. The Campground Supervisor presented a request to Council Shed to build another storage shed on their campsite, and that when they eventually leave the employ of the Village, the shed would revert to Village ownership. The Campground Supervisor understands that the Village is not liable for anything left in the shed over the winter season.

Res. 061/09 Moved by Mayor Jassman that the Campground Supervisor be permitted to build another shed on their campsite (not to exceed 10' x 10'). The Village Land Use ByLaw must be adhered to. **Carried**

9. In Camera Session

The Mayor moved Council In Camera at 9:16 p.m.

The Mayor moved Council out of camera at 9:23 p.m.

10. Other Business

CAO Hook's revised employment contract for the period ending July 11th, 2010 was approved, as amended, by Council. CAO Hook and the Admin Assistant were granted ½ day's paid sick time per month to a maximum of 10 days, and the Village Foreman was granted one day's paid sick time per month, again to a maximum of 10 days.

Res. 062/09 Moved by Mayor Jassman that the revised employment contract for CAO Hook be approved as amended, and that paid sick time provisions be approved for the Admin Assistant and Village Foreman. **Carried**

11. Adjournment

There being no further business for Council to address, Mayor Jassman adjourned the meeting at 9:30 p.m.

Approved 15 July 2009

Mayor Marvin Jassman

CAO Ray Hook