

MINUTES
OF A REGULAR MEETING OF THE COUNCIL OF
THE VILLAGE OF FERINTOSH
IN THE PROVINCE OF ALBERTA, HELD
WEDNESDAY 13 MAY 2009
IN THE VILLAGE OFFICE
COMMENCING AT 7:00 PM

Present Mayor Marvin Jassman
Councilor Ron Dyck
Councilor Bernice Westfall
CAO Ray Hook

1. **Order** Mayor Jassman called the meeting to order at 7:00 pm.

2. **Agenda**

Res. 022/09 Moved by Mayor Jassman that the agenda be adopted as amended.

Carried

3. **Delegations** Glenda Beagles from the Ferintosh and District Recreation Association briefed Council on coming events. The FDRA requested support for the Farmer's Festival (water for the dunk tank) and asked whether Council was prepared to provide "start up or seed money" for the Village Centennial preparations. Council will provide the water and table the request for seed money to next meeting. The FDRA also requested reimbursement from Council for a cancelled booking during the period when the water line was frozen. It was explained that Council had made special arrangements to provide water during this period, so the request was denied. The last item concerned confusion over the FDRA budget submission back in November. The CAO reminded the FDAR rep that he had requested a revised budget from the FDRA Treasurer back in December, but no follow-up was forthcoming from the FDRA. CAO Hook explained what was needed to revise the FDRA submission so that a meeting of the Recreation Board could be convened to approve the budget for submission to the County.

4. **Previous Minutes**

Res. 023/09 Moved by Mayor Jassman that the Minutes of the Regular Meeting held on Wednesday, 08 April 2009, be approved.

Carried

5. **Financial Report**

CAO Hook presented the Monthly Statement of Income & Expenditures for the period ending 30 April 2009.

Mayor Jassman suggested that the proposed Neptune water meter reader software and hardware annual maintenance contract costs be incorporated into water expenses in the '09 budget vice office administration.

Res. 024/09 Moved by Mayor Jassman that the financial statements be accepted as presented.

Carried

6. **Unfinished Business**

- a. Spring Clean Up reminder for May 23rd, Village Clean-Up Day. Several villagers have already volunteered to assist.
- b. Sustainability Planning reminder for the Town Hall Meeting on Wednesday May 27th. Posters and notices will be used to advertise the meeting to encourage attendance.

7. Correspondence

Information Items:

- a. A Camrose County Planning and Development session is planned for May 21st. CAO Hook and Councilor Westfall will attend.
- b. New Norway Centennial Parade is planned for Sat June 20th. Mayor Jassman will represent the Village.
- c. Streets Improvement Program Grant 2009 will see Ferintosh receive \$14,433 (based on \$60 per capita and a population of 193). CAO to revise the budget to include the revenue and expense figures.
- d. The Minutes of the Regional Water Strategic Planning Committee April 22/09 were distributed to Council. Of interest is the Commission's intention to prepare a draft By Law for water restrictions for customers (i.e. the Village) in the event of a water shortage in the summer.
- e. CDSS Municipal Partner Lunch will be held on June 1st 11:45 am at the Ski Hill in Camrose. The Mayor and CAO are scheduled to attend.
- f. There will be a Disaster Social Services Forum held on May 26 2009 in Lloydminster. No Village representation.
- g. The cost of a Pay Phone in the Village would be on a two year contract for \$91/mo plus a four hr service call (@ \$72/hr) to install, and no commissions would be paid. Council was not interested in pursuing this option.
- h. A new Federal Grant program - RinC – has just been announced. It is a 3 way split between Feds, Province and Village and requires all parties to agree on the project, as well as having to have the project "shovel ready" before approval. Village of Edberg is proposing a letter back to our MP stating our frustration with the inequities of such a program on smaller communities. CAO Hook was tasked to prepare a letter for the Mayor's signature.

8. New Business

- a. Minutes of Mayors/Reeve/CAOs meeting Apr 29/09 were provided in the Council book and there were several issues requiring Council's attention:

Res. 025/09 Moved by Councilor Dyck that the MOU for further investigation of a possible Regional Water Consortium be approved and that this resolution states that Council supports this process. **Carried**

Res. 026/09 Moved by Councilor Dyck that Council supports the Village of Ferintosh's participation in this process of further investigating a Regional Water Operator consortium through grant funding. **Carried**

Res. 027/09 Moved by Councilor Westfall that the proposed letter from the Mayor to MLA Prins regarding the MSI Operating Grant Funding process be signed and approved. **Carried**

- b. MSI Operational Funding Grant Process Letter from Camrose County

Res. 028/09 Moved by Councilor Dyck that the proposed letter from the Reeve of Camrose County be

approved and supported by Council. CAO Hook to forward this information to the County.

Carried

- c. The alleged sewer back-up situation at the B&B is becoming confused, due to claims of sewer back-ups versus water main back-ups. It is Council's opinion that the situation can be clarified quite quickly with local insurance agencies by Council responding directly to their concerns about the Village sewer system in a letter. The owners were requested to provide a letter from their insurer specifying their concerns, so that they can be addressed. CAO to follow up with the property owners.
- d. A Development Permit for 106 Main Street and submitted by Mr Ron Argue for a ByLaw Variance was presented to Council with a report from the CAO.

Res. 029/09 Moved by Councilor Westfall that the Development Application submitted by Mr. R Argue for his property at 106 Main Street not be approved, as the application was in contravention of the Village Land Development ByLaw.

Carried

- e. A Development Permit for 302 Main Street, submitted by Mr. Christopher Ruge requested renovations and additions to the property, as are summarized in the CAO Report to Council.

Res. 030/09 Moved by Councilor Westfall that the Development Application submitted by Mr. C. Ruge for renovations and additions to the property at 302 Main Street be approved, Subject to the following conditions: that any development may not proceed until all necessary permits have been obtained from the City of Camrose, and are clearly posted on the property; and secondly, that this approval is subject to proof of satisfactory inspections of any work completed to date being filed with the Village Office.

Carried

- f. The CAO presented two quotes to Council for fencing of the new storage building. The funding was approved in last year's MSI Capital list of projects.

Res. 031/09 Moved by Mayor Jassman that the quote or a 6' high fence from Elligott Construction for \$5,085 plus GST be approved.

Carried

- g. The Neptune Water Meter Reader Software Maintenance Agreement for annual maintenance for the Village's water meter hardware and software was presented.

Res. 032/09 Moved by Councilor Dyck that the annual maintenance agreement be approved, at a cost of \$1276.54, and subject to the CAO confirming that this quoted rate was for a one year contract.

Carried

- h. The draft Focus Engineering Building Review Report on the Recreation Centre was presented to Council.

Res. 033/09 Moved by Councilor Westfall that the list of items needing attention on the high priority List (approximate cost of \$75,000) be addressed in 2010 as part of the MSI Capital funding program and using 2009 and 2010 funding to cover most costs.

Carried

- i. The CAO presented a revised 2009 Budget to Council. Noting that the budget will be amended to include the recently announced Streets Improvement Grant for 2009, of \$14,433 as both revenue and expense items, and that the CAO would have to make the necessary internal budget re-allocations to cater to the last minute changes from the Government to the MSI Operating grant funding guidelines, Council was prepared to vote on the budget.

Res. 034/09 Moved by Mayor Jassman that the 2009 budget be approved as amended. **Carried**

- j. The CAO presented a revised summary of investments and summary of transfers necessary to balance the various grant funds, operating budget and Village reserves from transactions in 2008 / 09.

Res. 035/09 Moved by Mayor Jassman that the transfer of funds from investments as presented be approved, and that the CAO be delegated the authority to administer the transfers and report back to Council when completed. **Carried**

- k. Council has approved the CAO's attendance at the AUMA Mayor/CAO Caucus on June 10th in Calgary.

Res. 036/09 Moved by Mayor Jassman that the CAO attend the AUMA Caucus on June 10, 2009 in Calgary, at reduced cost to Council. **Carried**

- l. As part of the necessary preparation work to tender the MacQuarrie Avenue water main and paving project, the Stantec Scope of Work Proposal was brought forward.

Res. 037/09 Moved by Councilor Dyck that the CAO be directed to contact other villages to investigate further options for engineering quotes to tender this work, and to report back to Council. **Carried**

9. **In Camera Session**

The Mayor moved Council In Camera at 9:52 p.m.
The Mayor moved Council out of camera 10:05 p.m.

10. **Other Business**

Res. 038/09 Moved by Mayor Jassman that a pay raise of \$1.50/hr for the CAO and Administrative Assistant, be approved on contract anniversary date of July 12th 2009. **Carried**

Res. 039/09 Moved by Councilor Dyck that the Letter of Offer for the Village Foreman, as presented by CAO Hook, be approved, and that the hire of Mr. Brian Wing as Village Foreman be confirmed, effective Tuesday May 12, 2009. **Carried**

Res. 040/09 Moved by Mayor Jassman that the CAO be authorized to hire a temporary replacement for the Village Foreman as and when needed (i.e. vacation, illness, absences on training etc). **Carried**

11. **Adjournment**

There being no further business for Council to address, Mayor Jassman adjourned the meeting at 10:20 p.m.

Approved 11 June 2009

Mayor Marvin Jassman

CAO Ray Hook